

# CONSULAR VITAL RECORD SEARCH REQUEST FORM

DATE: \_\_\_\_\_ PURPOSE OF REQUEST: \_\_\_\_\_

NAME AT (CIRCLE ONE) BIRTH/DEATH/MARRIAGE: \_\_\_\_\_

NAME AFTER ADOPTION (IF APPLICABLE): \_\_\_\_\_

DATE OF (CIRCLE ONE) BIRTH/DEATH/MARRIAGE: \_\_\_\_\_ COUNTRY OF (CIRCLE ONE) BIRTH/DEATH/MARRIAGE: \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_  
DATE & PLACE (STATE/COUNTRY) OF BIRTH: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_  
DATE & PLACE (STATE/COUNTRY) OF BIRTH: \_\_\_\_\_

**IF YOU POSSESS A REPORT OF BIRTH/DEATH OR CERTIFICATE OF WITNESS TO MARRIAGE, PLEASE ENCLOSE A COPY TO AID IN OUR FILE SEARCH.**

## **PASSPORT - FIRST ENTRY INTO THE UNITED STATES**

NAME OF BEARER: \_\_\_\_\_  
DATE OF ISSUANCE: \_\_\_\_\_ PASSPORT NUMBER: \_\_\_\_\_  
DATE OF INCLUSION (IF PASSPORT WAS NOT ISSUED TO THE SUBJECT): \_\_\_\_\_

## **CURRENT PASSPORT INFORMATION**

NAME OF BEARER: \_\_\_\_\_  
DATE OF ISSUANCE: \_\_\_\_\_ PASSPORT NUMBER: \_\_\_\_\_

**SIGNATURE (MUST BE NOTARIZED):** \_\_\_\_\_  
(SUBJECT, PARENT OR GUARDIAN)

ADDRESS: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
(DAYTIME)

**NOTICE:** If you are requesting an amendment or correction to a Consular Report of Birth Abroad, please include certified copies of all documents appropriate for effecting the change (i.e., foreign birth certificate, marriage certificate, court ordered adoption or name change, birth certificates of adopting or legitimating parents, etc.). The original or replacement FS-240, or a notarized affidavit concerning its whereabouts also must be included.

**PLEASE INDICATE THE NUMBER OF DOCUMENTS DESIRED (\$50.00 EACH COPY):**

### **REPORT OF BIRTH (FS-240)**

(NOTE: Request for an FS-240 MUST include the original FS-240 or a notarized affidavit attesting to its disposition.)

**CERTIFICATION OF BIRTH**

**REPORT OF DEATH**

**PANAMA CANAL ZONE BIRTH OR DEATH CERTIFICATE**

**CERTIFICATE OF WITNESS TO MARRIAGE**

**CERTIFICATION OF NO RECORD**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please include a copy of your driver's license or other photo identification.**

**NOTICE: YOUR REQUEST MUST BE PROPERLY NOTARIZED**