

TRAVEL THE WORLD VISAS, INC

1930 18th Street NW, Unit #1, Washington DC 20009

www.world-visa.com

Tel. 202-223-8822

Fax 530-579-3315

info@world-visa.com



. . . LINKING YOU WITH YOUR GLOBAL DESTINATION!

SERVICE ORDER FORM

All Information must be completed. Note: ONLY ONE (1) SERVICE ORDER FORM IS NEEDED PER ORDER.

DEPARTURE DATE FROM U.S.	DATE PASSPORT(S) NEEDED BACK:
CLIENT'S NAME(S) AS LISTED ON THE PASSPORT(S):	
1)	6)
2)	7)
3)	8)
4)	9)
5)	10)

Contact Name if Travel the World Visas has questions: _____

Telephone #: _____

E-mail: _____

Service Requested (e.g. China Visa, New Passport)	Purpose (Business, Tourism)	# of Entries	Regular OR Rush OR Same Day Processing	Travel the World Visas Service Fee	Consular OR Passport Fee	TOTAL
PAYMENT TYPE (circle one): Check/Money Order #: _____ Amount: _____ NOTE: For credit card payment, please complete the credit card authorization section of this service order form.				Next Day Delivery	\$25.00	
				Second Day Delivery	\$19.00	
				Saturday Delivery	\$45.00	
				FedEx Signature Required Option -Delivery	\$3.00	
				4% Credit Card Convenience Fee		
					TOTAL	

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Authorization for use of Credit Card:

I, _____, authorize Travel the World Visas to charge all fees (including the 4% credit card convenience or processing fee) associated with this request to my (circle one) American Express/MasterCard/ Visa card.

Credit Card #: _____ Expiration Date: _____

Credit Card Billing Address: _____

Signature: _____

SHIPPING INSTRUCTION (PACKAGE FROM US TO YOU):

DO YOU WANT "SIGNATURE REQUIRED" ON YOUR PACKAGE UPON DELIVERY? YES OR NO (CIRCLE ONE). IF YES, PLEASE ADD \$3.00 FOR THIS SERVICE (FEDEX CHARGES FOR THIS OPTION)

ADDRESS WHERE TO SEND INVOICE TO:		ADDRESS TO RETURN PASSPORT(S) TO:	
Name:		Name:	
Company:		Company:	
Street Address (No P.O. Box)		Street Address (No P.O. Box)	
City:	State/ZIP:	City:	State:
Phone:	FAX:	ZIP:	Phone:
E-mail:		FAX:	
TTWV USE ONLY: (Clients - do NOT complete this section)	Received on:	Via:	TTWV Agent Name:
Date passport returned to client:			
Return shipping via (circle one): FedEx Airborne UPS DHL COURIER AIRBILL #			
<small>In engaging the services of Travel the World Visas it is acknowledged and agreed by the customer that Travel the World Visas cannot and does not accept responsibility for any loss of or damage to customer's passport, visas or other documents due to causes beyond its control or while in the possession of third parties other than Travel the World Visas, including but not limited to courier services, delivery service, postal services or any embassies or consulate offices, or any expenses, losses or other damages of any kind incurred by anyone as a result of any loss of or damage to such documents. Issuance of a passport or visa is a decision of the country to which application is made. Travel the World Visas assumes no liability for a country's decision or for delays encountered in processing an application.</small>			

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