

## ENTRY VISA

### Eligibility Criteria

1. The applicant is a person OF INDIAN ORIGIN, defined as a person who has **HELD INDIAN NATIONALITY**, or a **CHILD OR GRANDCHILD** of a person who has held Indian nationality
2. **Applicant is a spouse or child** of a person of INDIAN ORIGIN.
3. Applicant is a **spouse or dependent family member of a FOREIGN NATIONAL** coming to India on **long term visa** such as **Employment, Research or Student**. In such cases, the visa duration granted is co-terminus with the period of the principal visa holder.  
**The principal visa holder's visa must be issued before the spouse and dependent family members can apply for their Entry visa.**
4. Applicant's **purpose of visit** to India **does not match any other type of visa**. In this the purpose of visit should be clearly explained.

## US Passport Holders – Adult –Entry Visa

- ✓ The documents in the Checklist are mandatory for your application to be processed.
- ✓ This list of documents is not exhaustive and is subject to change based on the requirements of the Indian Embassy / Consulate.
- ✓ The Indian Embassy / Consulate have the right to request for additional documentation.
- ✓ 2 copies of signed Checklist with the boxes ticked must be submitted with your documents
- ✓ All copies requested should be clear and eligible.

To make sure you receive our alerts / updates, add [noreply.usa@ckgs.com](mailto:noreply.usa@ckgs.com) to your white list / Approved / Safe Sender list.

Sr no	Mandatory Document Checklist	Original Required	
1	2 copies of Checklist to be printed, ticked and signed.	Original	<input type="checkbox"/>
2	<b>Government Visa Application Form available Online.</b> <ul style="list-style-type: none"> <li>• Duly filled and signed.</li> <li>• Valid phone numbers and email addresses must be entered in the online application. If incorrect contact details are entered, it will cause a delay in processing of the application.</li> </ul>	Original	<input type="checkbox"/>
3	<b>Additional Particulars Form</b> <ul style="list-style-type: none"> <li>• This must have signature of the applicant.</li> <li>• It is mandatory to answer all questions in Yes or No. Forms not filled completely or filled with N/A shall be put on hold as incomplete.</li> </ul> <b>For Atlanta &amp; Chicago Jurisdiction</b> <ul style="list-style-type: none"> <li>• Additional Particulars form for US Nationals is <b>not mandatory</b></li> </ul>	Original	<input type="checkbox"/>
4	<b>CKGS Declaration and Undertaking Form</b> <ul style="list-style-type: none"> <li>• This must have signature of the applicant.</li> </ul>	Original	<input type="checkbox"/>
5	<b>CKGS Disclaimer Form</b> <ul style="list-style-type: none"> <li>• This must have signature of the applicant.</li> </ul>	Original	<input type="checkbox"/>
6	<b>Proof of Address</b> Proof of address to match with present address as per application. Only one of the following: <ul style="list-style-type: none"> <li>• <b>Only State Issued</b> - Driving license OR</li> <li>• Utility Bill - <b>Water</b> OR</li> <li>• Utility Bill - <b>Electricity</b> OR</li> <li>• Utility Bill - <b>Gas</b> OR</li> <li>• Valid <b>lease signed</b> by landlord and tenant</li> </ul>	Copy	<input type="checkbox"/>

7	<b>Photograph</b> <ul style="list-style-type: none"> <li>• <b>1 Recent Passport photo</b></li> <li>• 2 inches by 2 inches on glossy paper showing front view of applicants face against white background.</li> <li>• Photographs <b>not</b> to be stapled</li> </ul>	Original	<input type="checkbox"/>
8	<b>Current US Passport</b> <ul style="list-style-type: none"> <li>• <b>Passport</b> must have a minimum of 180 days validity</li> <li>• <b>Two</b> blank pages</li> <li>• Last <b>two</b> observation pages are not considered as blank pages.</li> <li>• <b>Copy</b> of the <b>information page</b> that contains the <b>picture and basic details</b> of the passport.</li> </ul>	Original  Copy	<input type="checkbox"/>
9	<b>For Chicago jurisdiction</b> <ul style="list-style-type: none"> <li>• For 5 / 10 duration visas, Indian Origin Applicants <b><u>must submit</u></b> Parent's previous or current Indian passport copies.</li> </ul>	Copy	<input type="checkbox"/>
10	<b>Name change documentation (if applicable)</b> <ul style="list-style-type: none"> <li>• If your <b>name</b> in your <b>Passport</b> is <b>different</b> in any way from the <b>name in the proof of address being furnished</b>, a <b>copy</b> of <b>ONE</b> of the following documents must be provided <ul style="list-style-type: none"> <li><b>Marriage Certificate</b> showing the name change if the name was changed at marriage</li> <li><b>OR</b></li> <li><b>Official Court Order</b> for the name change,</li> <li><b>OR</b></li> <li><b>Endorsement of name change</b> during naturalization process</li> </ul> </li> </ul>	Copy	<input type="checkbox"/>
11	<b>Spouses of Persons of Indian Origin : Proof of Relationship is required</b> <ul style="list-style-type: none"> <li>• <b>Marriage Certificate AND</b></li> <li>• Copy of spouses <b>Indian Passport OR Naturalization Certificate</b> that shows <b>previous nationality is Indian.</b></li> <li>• <b>Copy of Passport</b> and a copy of the <b>Visa issued to the Principle Visa Holder</b> if dependent</li> </ul>	Copy  Copy Copy	<input type="checkbox"/>
12	<ul style="list-style-type: none"> <li>• <b>US citizens of Pakistan</b> origin must provide <b><u>NOTARIZED AFFIDAVIT</u></b> that applicant does not hold any other nationality except that of the US.</li> <li>• This is a requirement only for US citizens of Pakistan origin born in the US or for foreign citizens of Pakistan origin born outside Pakistan.</li> </ul>	Copy	<input type="checkbox"/>
13	<b>Enclose copy of Online Payment Receipt (If applicable)</b> <ul style="list-style-type: none"> <li>• Only if payment is made online for Fees and any optional value added services like courier, SMS, etc.</li> </ul>	Copy	<input type="checkbox"/>
14	<b>Enclose Payment Instrument (If applicable)</b> <ul style="list-style-type: none"> <li>• Money Order / Cashier's Check / Bankers Check favoring "<i>Cox &amp; Kings Global Services USA LLC</i>".</li> </ul>	Original	<input type="checkbox"/>
15	<b>For return of your documents</b> <ul style="list-style-type: none"> <li>• Enclose Proof of Payment of the CKGS Courier Service Charge</li> <li><b>OR</b></li> <li>• Prepaid Envelope with AWB no # with service provider name.</li> </ul>	Copy  Original	<input type="checkbox"/>

16	<b>IMPORTANT NOTE:</b> If you ever held an Indian Passport, it is mandatory to provide proof of <b>Renunciation of Indian Citizenship</b> along with your Visa application. Please click here <a href="http://www.in.ckgs.us/renunciation.shtml">www.in.ckgs.us/renunciation.shtml</a> for document checklist, forms and fees.	Copy	<input type="checkbox"/>
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✓ *We recommend that you purchase courier service from CKGS for an end to end delivery.*