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## CKGS Disclaimer Form

### CKGS Application Centre Steps for Applications

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**Disclaimer:**

You must send / carry a completed application to the CKGS Application Centre using the document Checklist and following all the instructions provided in the procedure.

You must make the payments as follows : The correct Service and Category fees, ICWF fees, Reference / Fax fees (if applicable non US Passport), CKGS Service charges, convenience charges (if applicable), optional services like Courier / SMS (if applicable).

If your application is found to be incomplete, then CKGS will send you an email informing you of deficiency / ies in your application. You must provide all the requested documents to CKGS **within 7 working days** from the date of receipt of the email.

If you are unable to provide the complete application, **your application will be returned to you at your entire cost and consequences.** If you have opted for return courier, we will use the courier charges paid by you for the return of your documents or using the prepaid self-addressed envelope provided by you. The Service Charges will not be refunded under my circumstances.

I acknowledge that the website [www.in.ckgs.us](http://www.in.ckgs.us) contains the required information in connection with the Services. The said website will be updated as per the instructions of the Embassy / Consulate and will change from time to time.

I hereby confirm that I have understood , accept and followed all steps listed in the procedure to complete my application and I agree to the [Disclaimer](#), [Declaration & Undertaking](#), the [Terms and Conditions](#) and the [Privacy Policy](#).

I will be responsible for any deficiency / ies in my application and any impact / consequence that it may have on the time taken to process and the decision on my application.

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Name of the Applicant as per passport

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Signature of the Applicant

Date \_\_\_\_\_